

Dept of Buildings & General Svcs  
Office of Purchasing & Contracting  
1078 US Rte 2 - Middlesex  
Montpelier VT 05633-7501  
USA

**Phone #: 800-628-1900**[illegible]

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
1	8657	ULTRA LOW SULFUR DIESEL FUEL	GAL	0.01000	0.00	0.00

CETANE RATING: 40 MINIMUM  
SULFUR CONTENT: 500 PARTS PER MILLION  
FILTERABILITY: .05% WATER AND SEDIMENT MAXIMUM  
DYE: RED FOR TAX EXEMPT PER IRS RULES

OCTOBER 1 TO DECEMBER 15 - 70% DIESEL/30% KEROSENE  
DECEMBER 16 TO MARCH 1 - 50% DIESEL/50% KEROSENE  
MARCH 2 TO MARCH 31 - 70% DIESEL/30% KEROSENE  
APRIL 1 TO OCTOBER 1 - 100% DIESEL

FEES/TAXES: THE RACK USED FOR PRICING THE FLOAT/INDEXED BASE PRICING STRUCTURE IS THE ALBANY, NEW YORK. ALL PRICING WILL BE BASED ON FRIDAY EDITION OF THE NEW YORK JOURNAL OF COMMERCE EACH WEEK, WHICH REFLECTS PRICES AT THE CLOSE OF BUSINESS ON THE PROCEEDING THURSDAY. THIS IS OBTAINED FROM AN AVERAGE OF THE LOW AND HIGH PRICES FOR THURSDAY. THESE POSTINGS WILL BE MADE AVAILABLE ON THE OFFICE OF PURCHASING AND CONTRACTING WEB PAGE AT [HTTP://BGS.VERMONT.GOV/PURCHASING/FUEL](http://BGS.VERMONT.GOV/PURCHASING/FUEL)

INVOICING: ALL INVOICES MUST IDENTIFY THE BLEND DELIVERED AND WHEN FEASIBLE STATE "DYED DIESEL FUEL, NONTAXABLE USE ONLY. PENALTY FOR TAXABLE USE".

2	8660	GASOLINE - REGULAR	GAL	0.01000	0.00	0.00
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FEES/TAXES: THE RACK USED FOR PRICING THE FLOAT/INDEXED BASE PRICING STRUCTURE IS THE RESELLERS RETAIL RACK FOR ALBANY, NY. ALL PRICING WILL BE BASED ON FRIDAY EDITION OF THE NEW YORK JOURNAL OF COMMERCE EACH WEEK, WHICH REFLECTS PRICES AT THE CLOSE OF BUSINESS ON THE PROCEEDING THURSDAY. THIS IS OBTAINED FROM AN AVERAGE OF THE LOW AND HIGH PRICES FOR THURSDAY. THESE POSTINGS WILL BE MADE AVAILABLE ON THE OFFICE OF PURCHASING AND CONTRACTING WEB PAGE AT [WWW.BGS.STATE.VT.US/FUEL/INDEX.HTM](http://WWW.BGS.STATE.VT.US/FUEL/INDEX.HTM).

TAXES: THE STATE IS RESPONSIBLE TO PAY THE STATE'S GASOLINE TAX, BUT THE STATE IS EXEMPT FROM PAYING THE FEDERAL GASOLINE TAX.

CONTRACT PERIOD: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWELVE (12) MONTHS BEGINNING SEPTEMBER 1, 2008 WITH AN OPTION TO RENEW FOR TWO (2) ADDITIONAL TWELVE (12) MONTH PERIODS UPON MUTUAL AGREEMENT OF BOTH PARTIES.

THIS CONTRACT IS ISSUED IN ACCORDANCE WITH THE STATE OF VERMONT RFP FOR GASOLINE, DIESEL AND BIO DIESEL ISSUED MAY 15, 2008 AND VENDOR'S RESPONSE DATED JUNE 6, 2008.

PERSON TO CONTACT FOR EXPEDITING STATE OF VERMONT CONTRACT ORDERS:

RICHARD BARNES  
SR VICE PRESIDENT  
PHONE: 413-772-2121  
TOLL FREE: 800-628-1900

# State of Vermont

Dept of Buildings & General Svcs  
Office of Purchasing & Contracting  
1078 US Rte 2 - Middlesex  
Montpelier VT 05633-7501  
USA

## CONTRACT



**Vendor ID 0000014250**  
**Sandri,A R Inc**  
**PO Box 1578**  
**Greenfield MA 01302-1578**  
**USA**

<b>Contract ID</b> 0000000000000000000013657		<b>Page</b> 2 of 5
<b>Contract Dates</b> 09/01/2008 to 08/31/2009		<b>Origin</b> CP
<b>Description:</b> CP-DIESEL AND GASOLINE		<b>Contract Maximum</b> \$9,999,999.00
<b>Buyer Name</b> Laraway,Elizabeth	<b>Buyer Phone</b> 828-4658	<b>Contract Status</b> Approved

**Phone #: 800-628-1900**

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
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FAX: 802-773-5049  
EMAIL: DBARNES@SANDRI.COM

JONATHAN FOWLER  
TRANSPORTATION MANAGER  
PHONE: 413-772-2121  
TOLL FREE: 800-628-1900  
FAX: 802-773-5049  
EMAIL: TRANSPORTATION@SANDRI.COM

PERSON TO CONTACT IN THE EVENT OF AN EMERGENCY OCCURING AFTER BUSINESS HOURS OR ON WEEKENDS/HOLIDAY FOR STATE OF VERMONT CONTRACT ORDERS:

RICHARD BARNES  
SR VICE PRESIDENT  
PHONE: 413-772-2121  
TOLL FREE: 800-628-1900  
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FRED ACKERMAN  
DISPATCHER  
PHONE: 413-772-2121  
TOLL FREE: 800-628-1900  
FAX: 802-773-5049

DAVID NEWCOMB  
DISPATCHER  
PHONE: 413-772-2121  
TOLL FREE: 800-628-1900  
FAX: 802-773-5049

STATE OF VERMONT STANDARD STATE CONTRACT PROVISIONS: COMMODITY PURCHASES DATED JUNE 1, 2008 ARE ATTACHED AND INCORPORATED AS PART OF THIS CONTRACT.

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS. THE STATE RESERVES THE RIGHT TO ADD OR DELETE LOCATIONS AS NECESSARY DURING THE COURSE OF THIS CONTRACT.

DELIVERY: LIABILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

THE CARRIER IS RESPONSIBLE FOR THE PROPER TRANSFER OF REGULATED SUBSTANCES AND SHALL EMPLOY PRACTICES FOR PREVENTING RELEASES CAUSED BY TRANSFER SPILLS AND OVERFILLS. PRIOR TO TRANSFER, THE CARRIER SHALL DETERMINE BY GAUGING THAT THE TANK HAS AVAILABLE CAPACITY TO RECEIVE THE VOLUME OF PRODUCT TO BE TRANSFERRED. THE

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<b>Contract ID</b>	<b>Page</b>
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<b>Contract Dates</b>	<b>Origin</b>
09/01/2008 to 08/31/2009	CP
<b>Description:</b>	<b>Contract Maximum</b>
CP-DIESEL AND GASOLINE	\$9,999,999.00
<b>Buyer Name</b>	<b>Buyer Phone</b>
Laraway,Elizabeth	828-4658
	<b>Contract Status</b>
	Approved

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
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METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED. ACCOUNTS WILL BE SET UP AS AUTOMATIC OR WILL CALL DELIVERY AT THE TIME OF ACCOUNT SETUP AS AGREED BY THE STATE AND CONTRACTOR.

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INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.						

CANCELLATION: THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT

DEFAULT: IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

AVAILABILITY: THE STATE RESERVES THE PRIVILEGE OF OBTAINING FUEL FROM THE OPEN MARKET DURING THE PERIOD OF THIS CONTRACT, PROVIDED THE CONTRACTOR IS UNABLE TO MAKE DELIVERIES IN TIME TO MEET THE REQUIREMENTS OF THE STATE AGENCIES OR POLITICAL SUBDIVISIONS INCLUDED IN THIS CONTRACT.

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE PURCHASING AGENT PURSUANT TO THE SCHEDULE IN PARAGRAPH 3.13. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

REPORTING PERIODS: QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

REPORTING PERIOD REPORT DUE  
JANUARY 1 - MARCH 31 APRIL 15  
APRIL 1 - JUNE 30 JULY 15  
JULY 1 - SEPTEMBER 30 OCTOBER 15  
OCTOBER 1 - DECEMBER 31 JANUARY 15

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

AGENCIES & DEPARTMENTS ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND INVOICES

CUSTOMER SATISFACTION SURVEY: TO HELP US UNDERSTAND HOW WE CAN BETTER SERVE YOU, WE ARE INTERESTED IN RECEIVING YOUR COMMENTS REGARDING THE QUALITY OF SERVICE YOU RECEIVED IN YOUR MOST RECENT INTERACTION WITH THE DEPARTMENT OF BUILDINGS & GENERAL SERVICES (BGS). PLEASE COMPLETE THE ON-LINE CUSTOMER COMMENT FORM AT: [http://www.bgs.state.vt.us/forms/bgs\\_surveys/index.php?type=customer&action=customer](http://www.bgs.state.vt.us/forms/bgs_surveys/index.php?type=customer&action=customer)

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT:  
BETSY LARAWAY  
PURCHASING AGENT  
802-828-4658  
FAX # 802-828-2222  
[betsv.laraway@state.vt.us](mailto:betsv.laraway@state.vt.us)

